

Course Bookings - Our Terms & Conditions

Because many of our courses have certain entry criteria we do not make the Course Application Forms available on line. We will be happy to send you the appropriate forms by post or email once we have spoken to you to ensure that we have matched the best course to your training needs.

The Terms & Conditions for our course bookings are as follows:

1. To register on the course please complete this form fully & return with your Course Entry Criteria Form by fax or post.
2. Payment should be sent with the course application. If a course is fully subscribed your place will not be guaranteed until full payment is received.
3. Substitutions may be made up to two days before the start date but must be confirmed with The Laser Training & Education Centre otherwise an administrative charge will be levied.
4. Cancellations/postponements must be given in writing. Cancellation/postponement periods & charges are as follows: > 4 weeks notice: 25% of full fee, 3 weeks notice: 50% of full fee, 2 weeks notice: 75% of full fee, < 1 weeks notice: full fee applies. All cancellations/postponements shall be subject to a £75 admin charge regardless of notice period.
5. The course fee includes course reference materials, lunch, refreshments and Certificate of Attendance as applicable.
6. Course applications will be acknowledged and joining instructions/notes will be issued prior to the course start once full payment is received.
7. If for any reason the course does not proceed, course fees will be returned in full. However, The Laser Training & Education Centre will not accept any consequential liability irrespective of notice given of course postponement or cancellation.
8. All course materials are subject to, and protected by copyright and must not be reproduced without express written permission of The Laser Training & Education Centre.

If you have any questions regarding our booking procedures please contact us on:

t: 0115 969 0111 / 0112

f: 0115 969 3113

e: info@mapperleypark.co.uk